



NEW YORK ASSOCIATION OF LOCAL  
GOVERNMENT RECORDS OFFICERS

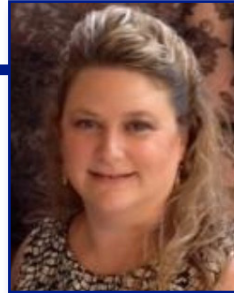
# NETWORK

[www.nyalgro.org](http://www.nyalgro.org)

Summer 2019

## President's Message

### Summer 2019



Hello NYALGRO family. July has just begun and I can't wait for summer vacation! I just finished organizing all the records from the 2019 conference and I am recalling some of the great memories I made there. Once again I was excited to meet new people: Barbara and Sharon from Nassau BOCES, Linda from Big Flats. Also I once again enjoyed catching up with friends I made from past conference: Colleen/Caroline from Queensbury, past Board members Lillian and Diane, Amy from Penfield—and who can forget Val. My hope, as always, is that the photos in this newsletter help you recall some great memories and hopefully there is a photo of a new friend you made.

Thank you to all that attended this year to help make it a success. I would like to thank all the knowledgeable speakers, the wonderful vendors and the members of your Executive Board. Please share information about our great organization with your colleagues and peers.

#### *Planning for 2020 Conference*

In late September your Executive Board members will be meeting to plan the agenda for the June 2020 conference, which will be held at the Radisson in Corning. If you have any suggestions for class topics please email them to me at [dpotvin@woodburyny.us](mailto:dpotvin@woodburyny.us). Based on comments received on our surveys this year I think the plan is to have beginner classes held opposite more advanced classes so there will be something for everyone. We also will be planning more interactive classes as they seemed to be a big hit! Your input is appreciated and essential to making the school great!

#### *Changes to your Executive Board*

Unfortunately Elizabeth "Betsy" Larkin had to step down from the NYALGRO Board to help the New York State Association of County Clerk's with some major changes that are coming their way. She will be greatly missed and the time she gave to NYALGRO is greatly appreciated. After the conference several of you showed an interest in serving on the executive board which is wonderful news! The Board deliberated and selected Kerriann Harrington, Oneonta Deputy City Clerk, to fill the vacancy made by Betsy. Kerriann was a speaker at the conference this year at the social media class and I look forward to working with her to plan the next conference!

Do you want to serve on the board? We hold elections every autumn. This year they will be conducted using a website called electionbuddy.com so voting is now easier than ever! If you are interested in serving on the Executive Board please send an email to Donna Mumbulo, Nominations Chair, at [MumbuloD@dcmoboces.com](mailto:MumbuloD@dcmoboces.com)

Please feel free to call me at any time if you have any questions about NYALGRO or just to say hi! 845-928-6829, ext. 7.

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Immediate Past President



# 2019 Annual Conference Alexandria Bay, NY



Dave Lowry with Jo-Ann Raia



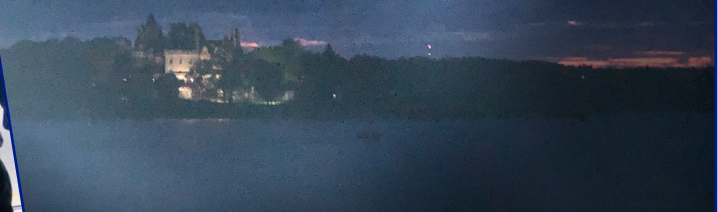
Geof Huth receives  
Wheeler B. Melius Award.  
L.-r.: Geof Huth, Desiree Potvin



Jo-Ann Raia receives Robert Arnold III  
Distinguished Service Award.  
L.-r.: Jo-Ann Raia, Town of Huntington;  
Desiree Potvin, NYALGRO President.



James Tammamo, Geof Huth, Dave Lowry, Denis Meadows



Cheryl Steinbach Scholarship Award Recipients.  
L.-r.: Allison Dispense, Town of Pomfret; Desiree Potvin,  
NYALGRO President; Tess McBeath, Town of Delaware

## Conference Scholarship Winner

“I was chosen to receive a full scholarship to attend the annual conference this year at Alexandria Bay. This was my first time attending a NYALGRO event and definitely won't be my last. The education program, the casual atmosphere, and networking make this a conference well worth the time away from the office. The members on the NYALGRO board are nothing short of amazing, insightful, helpful, and willing to help answer any questions. I encourage all who are not members to join and to attend their annual education opportunity.”

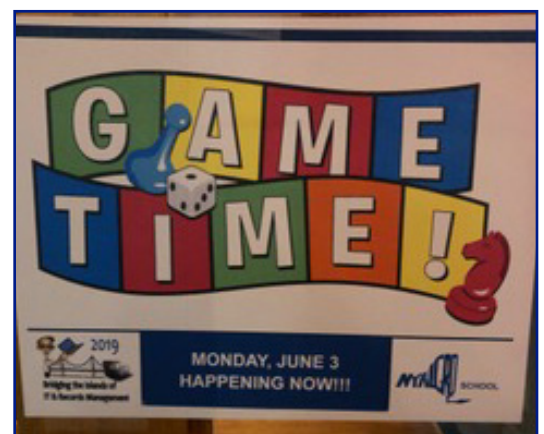
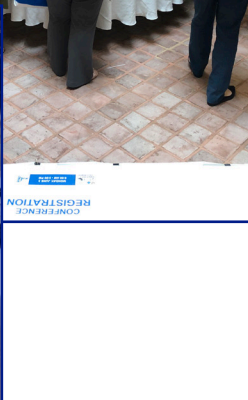
Allison Dispense, CMC/RMC  
Town Clerk, Town of Pomfret





# Special thanks to our speakers

- Thomas Duffy “Cyber Threats to State & Local Government: Are you prepared?”
- James Tammaro “Evaluating your Records Management Program “
- Diane H. Leonard “Think Like a Grant Reviewer”
- Steve Goodfellow “RMO & IT: working together in today’s Digital Landscape”
- Sheila Almond “Orange-Ulster BOCES Demonstration Grant Presentation”
- Elena DeFio Kean, Maureen Reynolds, Kerriann Harrington, Michael Martin “Social Media: to Use or Not to Use”
- Lillian Barton “Making a Disaster Plan”
- Jennifer O’Neil “Retention Schedule Consolidation”





# Comments from the Alexandria Bay Conference

“Loved the speaker. So engaging and you could see the true knowledge on the topic”

—*from session; Thinking Like a Grant Reviewer*

“Excellent and Engaging”

—*from session; Thinking Like a Grant Reviewer*

“Loved this class, very important!”

—*from session; Making a Disaster Plan*

“Very informative, on point, made it all seem doable.”

—*from session; Making a Disaster Plan*

“Awesome Session!”

—*from session; Social Media—to Use or Not to Use, That is the Question*

“Gave many great examples and real scenarios.”

—*from session; Social Media—to Use or Not to Use, That is the Question*

“Very informative and interesting. Great Class!”

—*from keynote address; Cyber Threats to State and Local Government*

“Yes, Yes, Yes! Thank you!”

—*from session; NYALGRO Round Table Discussion*





# Thank You to our Vendors!





# State Archives Updates

The big news at the State Archives is that we have a new Regional Advisory Officer for the Hudson Valley-Catskill region. Dennis Riley replaces the retired Linda Bull. Dennis has a decade of experience in the archives and records management field, working at the federal, state, and local government levels. Most recently, Dennis has worked for the State Archives providing advisory services to state agencies and working on updates to the local government retention schedules.

Unfortunately, the Archives lost its Poughkeepsie office so Dennis will be based in Albany. You can reach him at (518) 474-6928 or at [dennis.riley@nysed.gov](mailto:dennis.riley@nysed.gov).

More good news! Work continues on the project to update and consolidate the local government records retention schedules, and we are still on schedule to release the new schedule by the end of 2019.

Workshops for the rest of the 2019 have begun to be posted on the State Archives website. You can register at [www.archives.nysed.gov/workshops/schedule](http://www.archives.nysed.gov/workshops/schedule). Two workshops have been recently updated: Conducting a Records Inventory for Local Governments and Scanning Essentials.

Remember, if you have at least 10 people in your organization who are interested in training we can provide you with special tailored onsite training. For more information, contact your Regional Advisory Officer. [www.archives.nysed.gov/directories/rao](http://www.archives.nysed.gov/directories/rao)



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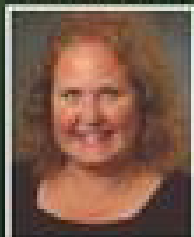
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