

NYALGRO Board Meeting
Retreat September 21 – 22, 2008

Present: Donna Mumbulo, Gina Doty, Jim Ranger, Dianne Tarity, Pat DePasquale, Kathy Walguth, Dan Karin, Chuck Callari, Steve Geurds, Geof Huth, Pete Scheibner, Amanda Walsh, Pam Brown, Eileen Weishan, Sue DiBenedetto.

Absent: Jim Koury

Minutes of the June 10, 2008 meeting were approved as presented per motion Gina Doty, seconded by Chuck Callari and carried.

Treasurer Report – Chuck Callari passed out copies of the Treasurers Report. He explain line items from the school including new line items – speaker transportation and award recipients; budget year to date; Net Worth \$36,230.21. Speaker & Postage line items were more because of more speakers and more intensive mailings plus some mailed as first class. One full scholarship was originally budgeted and Board had agreed to award two full scholarships.

Chuck reminded that Board that we need to budget for board retreat and the workshop budget if it becomes an annual event.

The Treasurers report was approved per motion by Kathy Walruth, seconded by Pat DePasquale. Motion carried.

2009 School, Classes and Speakers

After much discussion, a theme was determined for the 2009 school "Going the Distance". Utica is the home of the Distance Running Hall of Fame & Museum.

It was agreed to have time available late Tuesday afternoon for tours and site visits. A well known tour in Utica is the Saranac Brewery. After much discussion it was agreed to give information on all available sites of interest in the area and allow each attendee to choose what they would like to do. The brewery, Stanley Theater, Running Museum & County Clerk's office are within walking distance.

Board then discussed liability issues involved in beer tasting as well as hospitality room. Chuck was requested to look into a \$1million dollar liquor legal insurance policy. It might be a wise investment.

A listing of possible topics with suggested speakers was created and placed into the schedule. Schedule is attached.

Eileen Weishan and Pam Brown created a Timeline & committee duty list for the School. Some adjustments were made and committees were assigned.

2010 School Location

Amanda reported that reserving a hotel in Saratoga needs to be done almost three years ahead of time. The Holiday Inn was not available in the second week timeframe. Board requested she use the first and second weekends to check for availability. Meanwhile, Lake George will become the backup location if nothing in Saratoga becomes available.

2011 School Location

Pete Scheibner suggested checking into Bear Mountain State Park – Overlook Lodge.

Fall Training school – Steve Geurds is very concerned we will be taking a large financial hit with the October 17 School. Only fifteen people are registered including the Board. Five vendors have signed up. NYS Archives RAO's have sent out reminders. Steve will give a head count update on October 3. The hotel needs a count by October 3. There is a \$1,000 deposit made which is not refundable. However, it couldn't be found in the contract. They will credit the deposit towards another date.

Assuming we are holding program, Dianne will be sending out vendor confirmation. It was thought that there are enough handouts and badge holders from the 2008 school.

Chuck will do name tags.

Steve – room arrangements, signs and menu choices

Eileen - Program printing

Pam - Certificates of Attendance

Speakers need to be confirmed

Chuck has projectors. No one was sure if a digital camera was purchased or where it is. Chuck will look through the checkbook and Donna talk with Wendy Roberson to see if she has any ideas.

Laptops will be set up in each room. Speakers will be asked to bring program on thumb drive.

A brief meeting will be held on Thursday at 3:30pm to put together packets, name tags, etc.

Registration table sign up: Chuck & Pat 5-7 on Thurs; 8-9 am Kathy, Chuck. The remaining times will be assigned that day.

NYS Archives Report

Geof Huth reported on the effects of the Governors sweeping 6 % cut. He is expecting to see more cuts before/after the November election. Sample letter & resolution concerning the cut of 6% from a dedicated non-tax fund created by the NYS County Clerks Association was passed out.

Geof explained the general operation of NYS Archives, where funding comes from and how it is allocated. An earlier law allows the New York State budget office to sweep funds from state coffers. It also has opportunity to sweep more out.

A Motion was made by Amanda Walsh, seconded by Dianne Tarity to draft resolution to send out as a board to the Governor requesting the 6% funds be restored to the LGRMIF fund. Motion carried.

The letter and sample copy will be placed on website for members.

Date for next meeting is January 23rd in Syracuse at 10am

This is Steve Geurds last meeting. Board members wished him well with many thanks for his hard work.

Meeting was adjourned at Noon on Monday per motion by Eileen Weishan, seconded by Pam Brown and carried.