

**NEW YORK ASSOCIATION OF LOCAL GOVERNMENT RECORDS
OFFICERS**

Board of Directors Meeting
June 1, 2003 – Corning, New York

Meeting was called to order by President Stan France at 2:15 p.m.

PRESENT: Stan France, Kathleen Newkirk, Wendy J. Roberson, Hans J. Finke, Benjamin Cobb, Sandra Sopak, Donna Mumbulo, Richard Geer, Eileen Weishan, Barbara Sechrist, Jim Koury, Patricia Wisniewski.

ABSENT: Charles Michaux, Adelia Pearson, Jim Koury.

MINUTES : *Motion by Kathy Newkirk, seconded by Jim Koury, to approve minutes of the April 4, 2003 meeting, as presented. Carried.*

TREASURER'S REPORT : Michelle Henry distributed copies of the 2003 Income 1/01/03-5/30/03 and Balance Sheet as of 05/30/03, noting that there are currently 83 school registrants, including vendors. *Motion by Jim Koury, seconded by Ben Cobb, to approve the Treasurer's Report, as presented.*

2003 SCHOOL:

Ben Cobb stated equipment needs were all set. Each room is equipped with a PA system, microphone, overhead projector, screen TV/VC.

Two a.m. coffee breaks will be covered by the vendors, this being the most visible time for the vendors to show their wares. Hans noted the following vendor rates: \$200 corporate member; \$250. corporate non member; \$350 if sponsoring coffee break.

Registration packets with meal tickets need to be put together. Rick Geer is bring the cubes to be placed in the registration packets. Stan France brought up the issue of meal tickets for speakers. After discussion, speaker meal tickets were approved. It was noted that in the past, vendors were provided enough tickets to accommodate themselves and one or two people with them.

Speaker fee and travel expenses are needed for Dr. Roberts. Transportation will be covered for the remaining speakers.

Time slots were given for the registration desk and monitor assignments scheduled. Some sessions will be videotaped with the permission of the speaker. The Corning Tour is in place and should draw a good turnout. The Wine Tasting will take place in the lobby and the hospital room will be open following dinner.

MELIUS AWARD: The Board discussed alternatives in the event the recipient failed to appear to accept the award. It was the consensus of Board members that if the recipient was not present to accept the award, then no award would be given.

SCHOLARSHIPS: Debbie Mickle, Liverpool Public Library Personnel Manager and Town of Thompson Town Clerk Donald Price have been selected to receive the Cheryl Steinbach Scholarship Award.

Next Meeting – Wednesday, 8:30 a.m.

ADJOURNMENT: *Motion by Adelia Pearson, seconded by Hens Finke, to adjourn. Carried.*

Respectfully submitted,

Patricia C. Wisniewski,
Secretary