

NYALGRO EXECUTIVE BOARD MEETING

April 9, 2010

Ramada Inn, Syracuse, NY

Present:

Donna Mumbalo
Dianne Tarity
Geof Huth
Kathy Walruth
Pat DePasquale
Peter Scheibner
Pam Brown

Charles Callari
Eileen Weishan
Rick Cabello
Dan Karin
Sandy Shaver
Susan DiBeneditto

Absent:

Judy Keysa Jim Ranger Gina Doty

The meeting was called to order at 10:40am.

1. With spelling corrections to Geof and Pat names, the motion was made by Eileen and 2nd by Pat to approve the minutes of the meeting held on 1/22/10.
2. Treasurer's report – Chuck handed out an Income/Expense report for the year to date, a budget report and an end of year net worth report. (See Attached) Eileen made the motion to accept the reports and it was 2nd by Pat. All in favor. Adding additional scholarships was discussed briefly and tabled until Pat's report.
3. State Archives Report – Geof reported that the state is not in good financial shape right now. He also reported that the governor has again swept grant funds for \$549,000. This will not affect this year's grant funding, but will affect next year's amounts that can be awarded. To date, the grant amount has not yet been designated. Grants requests were down to the lowest number ever received, just over 300 grants. Some changes will be made to grant applications. Explanations will be much clearer, as in suggesting that if you don't submit a vendor quote form, that you are likely not to receive grant funding. Grant categories have been combined, now they are at 10, LGRAC is suggesting that they be downsized even further. A new and separate category for a Shared Services Program will be launched. This category will cover anything connected with Shared Services. Some changes will possibly be made to E-grant, more user friendly, quality review, a list of reviewers will be added and it will be much more open.
4. Committee Reports

Budget and Finance – Chuck brought up the subject of reimbursement for tolls. After a brief discussion regarding the travel policy, the motion was made by Chuck and 2nd by Sue to reimburse for any and all tolls, beginning with this meeting. Kathy made the motion to reimburse for all round trip mileage. This was 2nd by Sue, effective with this meeting. The board was all in favor of both motions.

By – laws – Kathy – nothing to report

Nominations and elections – Jim was absent for this meeting, so there was no report.

Membership – Pam – As of April 8, 2010, we have 429 regular members, 4 associate, 8 corporate and 25 honorees, which include Regional Advisory Officers, Geof Huth and David Lowrey. We have 63 unpaid members. She has completed the e-mail list and will send out reminders. A discussion was held at this time regarding the upcoming elections and using e-mail for voting and sending out paper ballots also. After discussion, it was determined that we could do one or the other, not both.

Publicity – Pat – She needs the President's letter for the newsletter. She will use school biography information for a part of the newsletter.

Scholarships/Awards - Pat – She has received one application for a scholarship and no awards nominations. The board will include mileage reimbursement for the scholarships. The board discussed awarding the Bob Arnold award to Michele Henry or Lisa-Marie Bolognese. No determination was made at this time. Donna would like us to offer a \$1000 a year scholarship to a college student majoring in records management, library science or IT. Kathy moved to table this to retreat, 2nd by Chuck. Passed

Technology – Dianne – Rick will put a technology article in the newsletter. Website has been updated and we are now on Facebook. Send any ideas along to Rick.

Old Business

NYALGRO School 2010 – Eileen – All meals will be served in the Douglas Room, with the exception being the sit down banquet on Monday night. Diners have a choice of stuffed chicken, fish or prime rib. Registration on Sunday will be in the lobby, other days on the 2nd floor. The board will meet in the 1st floor board room. A change will need to be made from the Skywalk Lounge for the vendors as it does not lock. Eileen will take care of this. The boat tour is from 5:30pm – 8pm. The intro letter will be changed to reflect this. The board decided on a \$4/person wine & beer bar, anything else will be cash. We will serve assorted wraps. Boat tour reservation numbers need to be in by 6/10/10. Kathy made the motion to

supply transportation at our expense to the boat tour and the Eastman House. 2nd by Chuck. All in favor. Dan and Donna will check out buses. The Eastman House tour is \$7.00 per person. The board voted to cover the costs for anyone wishing to tour the Eastman House. Parking fees for day trippers will be covered by registration fees.

Dianne reported that we have six paid vendors for the school. Chuck will be the enforcer for sign in sheets and classroom monitoring.

Pat DePasquale volunteered to coordinate the packet materials.

There was no other business from the floor

New Business

2011 School – Turning Stone Conference Center, Verona, NY

2012 – Saratoga, Lake George Area – Rick will check these out

2013 – Binghamton Area – Sue will check on these

2010 Board Retreat – Turning Stone. Donna will check out availability for September. No date has yet been decided.

Correspondence

The board will meet Sunday, June 13, 2010 at 2pm at the Radisson Riverside, Rochester, NY.

Kathy made the motion to adjourn, 2nd by Eileen. Meeting was adjourned at 2:20pm.

Respectfully submitted,
Kathy Walruth, Acting Secretary