



NEW YORK ASSOCIATION OF LOCAL
GOVERNMENT RECORDS OFFICERS

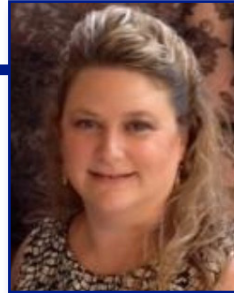
NETWORK

www.nyalgro.org

Winter 2020

President's Message

Winter 2020



As I write this the snow is gently falling and I am getting back into a routine after taking some much-needed time off for the holidays. I hope you all had a wonderful Holiday Season. I spent the holidays at my lakehouse located in the Adirondacks along the Great Sacandaga Lake in Fulton County. What a beautiful area that I highly recommend you visit if you ever have a chance.

2020 Conference - Radisson Inn, Corning

Our 2020 conference will be held at the beautiful Radisson Inn in Corning June 7-10, 2020. We are very excited about the classes we have planned for you this year and hope that you find them informative. Packets will be mailed out at the end of March.

Future Conferences - Planning Ahead

Our 2021 conference will be held at the Ramada Inn in Geneva June 6-9 and our 2022 conference will be held at the Desmond Hotel in Albany June 12-15. Mark your calendars now!

Do you need a scholarship?

Please consider applying for a scholarship if your employer is unable to pay for you to attend our school. Applications are available on our website www.nyalgro.org and will also be included in your registration packet.

Please Like Our Facebook Page!

We are trying to be more accessible to our members and have been posting lots of great information on Facebook. Please take a moment and join our group "NYALGRO (New York Association of Local Government Records Officers)". We post Association News, membership updates, State Archive webinars and other useful information.

Looking forward to seeing everyone in June! Please feel free to call me anytime if you have any questions or just want to say hi. We are here for you!

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New York Association of Local Government Records Officers

A Letter Thanks and Appreciation

February, 2020

Jim Tammaro
jmtmls@gmail.com

Dear Jim,

I write this letter on behalf of every member of the Board. We feel that it is important to put into words our heartfelt thanks for the hard work and superb performance that you have given this organization for over three decades. Retirement has never been more deserved. You have inspired everyone in the organization and you have allowed us to achieve our reputation for excellence. It has been an honor to have worked alongside you. Your knowledge about records is astounding and your easy going manner has been a true asset in many situations.

Congratulations on your Retirement: you will be sincerely missed by all.

Sincerely,

Members of the Executive Board of NYALGRO

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A Brief History of NYALGRO and the Part I Played in It – In My Own Words – By James M. Tamaro, MLS



In December of 1980 the Town of Amherst was awarded a National Historic Publications and Records Commission (NHPRC) Grant to establish a local government archives. That grant was the catalyst for Amherst officials to establish a town-wide records management program.

In view of the above, in January of 1981 while serving as one of the Amherst Deputy Town Clerks I was also appointed the town's first Records Management Officer (RMO) and charged with initiating and then administering the town's records management program.

At the time, the Town of Amherst was the only town in New York State which had a formal records management program.

Then, in August of 1987 New York State adopted the Local Government Records Law. Among other things, the new Law required each local government to appoint a RMO to oversee the management of records in each local government. Interestingly enough Amherst was the only town in New York State where a local government had already appointed a RMO prior to enactment of the State Legislation. As a result, there was a special clause in the Law in Section 57.19 which applied only to Amherst which allowed already appointed RMOs to continue to serve as the RMO. This meant that, as Amherst Deputy Town Clerk, I was the RMO while in all other towns the new law required the town clerk serve as the RMO.

In any event, since the brand new Local Government Records Law instantaneously created the RMO position in every local government in the State, a few of the current RMOs or their appointees realized there was a need to form a new organization for RMOs and their appointees to network together and obtain educational opportunities at an annual conference. That new association would become the New York Association of Local Government Records Officers (NYALGRO). Therefore, in 1987 I was contacted by Robert Arnold who oversaw the Albany County and City Records Management Program and asked to serve as a founding member of the NYALGRO Board of Directors.

In those early years, our goal was to develop NYALGRO into a professional association which could offer guidance and networking possibilities for the improved management of local government records across New York State. I believe, over the years NYALGRO has continued to be a great source of assistance for newly appointed RMOs as well as other more experienced individuals charged with the awesome responsibility of improving the management of records and information in New York's local governments. The annual conferences were designed to be held in varying geographical areas in New York State to make it easier for RMOS and other records custodians to attend the NYALGRO Conferences on a regular basis.

I continued to serve on the NYALGRO Board until of July 1990 when I was appointed as the first New York State Archives Regional Advisory Officer serving Western New York. My appointment to the New York State Archives necessitated my resignation from the NYALGRO Board of Directors. However, as a member of the New York State Archives, I continued to make presentations at NYALGRO Conferences and represent the New York State Archives at the conferences. I was always a strong supporter of the association and promoted it strongly with the local officials I worked with while working for the New York State Archives.

In October of 2011 I had the opportunity to retire from the New York State Archives. Since I was no longer an employee of the State Archives I was free to establish a stronger relationship once again with NYALGRO. In view of this, in June of 2012 under the NYALGRO Presidency of Donna Mumbulo I was appointed as an ex-officio member of the NYALGRO Board on which I currently serve. My role with NYALGRO will be diminishing in the near future as I'm planning on resigning from the Board at the end of June of this year.

However, I will always cherish my memories of having served as a founding member of the New York Association of Local Government Records Officers.

Welcome Our New Board Member: Kerriann Harrington

Kerriann has been the Deputy City Clerk for the City of Oneonta since 2015. After a 10 year career in emergency services in which she served as a nationally registered paramedic, she took on a full time position with the City as a police dispatcher and, with the permission of her Chief, developed a social media program to enhance the department's emergency communications, public relations and community outreach. Having attended a vast number of trainings offered by local, state and federal agencies and having seen the direct impact a good social media program can have (and a bad one, too!), she is passionate about the proper implementation and use of the various social networks available. Kerriann transferred to the position of Deputy City Clerk in 2015 and her management of the City's social media presence has now evolved into the management of three municipal pages, two private pages, and the management of the City's website—and a whole lot of screen time.

State Archives Announces Winter Webinar Series

The New York State Archives announces the return of its popular Winter Webinar Series for the Winter of 2020. This year's theme is electronic records. The series will run until March. To register visit our website at www.archives.nysed.gov/workshops/schedule

Wednesday, February 26, 2020

**Digital Imaging
(Winter Webinar Series 2020)**

10:00-11:00 a.m.

Workshop Type: Webinar

Wednesday, March 11, 2020

**Email Essentials
(Winter Webinar Series 2020)**

10:00-11:00 a.m.

Workshop Type: Webinar

Grants Applications Now Being Accepted

- The New York State Archives is now accepting Local Government Records Management Improvement Applications for the 2020-2021 grant cycle. The application deadline is March 13, 2020. If you plan on applying here are some tips to follow:
- Make sure you have an eGrants username and password. If you're not sure contact the Grants Administration Unit at archgrants@nysed.gov
- Read the Grant Application Guide available at http://www.archives.nysed.gov/common/archives/files/lgrmif_rfp_2020-2021.pdf
- Think about what your major records management problems are and how you may be best able to solve them.
- Talk to your Regional Advisory Officer (RAO) <http://www.archives.nysed.gov/directories/rao>
- If you need vendor quotes, contact vendors early in the grant writing process.
- Reread the grant application guide.
- Make sure you hit the submit button in eGrants before 5:00 p.m. on March 13, 2020.

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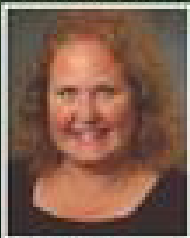
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