

2022 Schedule – Please check the areas you wish to attend.

(see program on website for detailed description of sessions)

Monday, June 13, 2022

- 8:30AM – 9:00AM New Member/First Time Attendee Orientation
- 9:00AM – 10:00M Understanding Neurodiverse Customers and Coworkers
- 10:30AM - Noon You are a Records Management Officer (RMO) – Now What?
- 10:30AM – Noon Legal Aspects of Records Management
- 1:00PM – 2:30PM LGRMIF – Success Stories and Tips
- 1:00PM – 2:30PM Organizing Your Records Room
- 3:00PM – 4:30PM Recruiting and Working with a Records Management Consultant
- 3:00PM – 4:30PM LGS1 – How to Navigate the Search and What’s New?

Tuesday, June 14, 2022

- 8:30AM – 9:00AM Disaster Recovery – Creating a Contingency Plan
- 9:00AM – 10:00AM Freedom of Information Law (FOIL)
- 10:30AM – 11:30AM How to Start an Electronic Records Management Program
- 10:30AM – 11:30AM After the Inventory – What Do You Do Now?
- 1:30PM – 3:00PM The Role of Records Managers in Providing Educators Access to Primary Sources

COMMUTER/EXTRA MEAL TICKET

Commuter Package	Includes all breaks and all lunches	\$140.40	_____
Sunday Welcome Reception	Appetizers and Open Bar	\$56.40	_____
Monday Breakfast	Breakfast Buffet	\$26.40	_____
Monday Lunch	Lunch Buffet	\$39.60	_____
Monday Reception	Cocktail (open bar) and Plated Dinner	\$111.60	_____
Tuesday Breakfast	Breakfast Buffet	\$26.40	_____
Tuesday Lunch	Lunch Buffet	\$39.60	_____

NOTE – GUESTS ARE NOT ELIGIBLE FOR AM/PM BREAK-TIME OFFERINGS