

HOTEL REGISTRATION FORM

Radisson Hotel Utica Centre • N.Y.A.L.G.R.O. June 7-11, 2009

Reservations will be accepted until May 7, 2009. After this date, reservations will be accepted on a space availability basis only. Reservations accepted on this form ONLY (No Calls). MAIL or FAX to: Radisson Hotel Utica Centre Attn: Sales Office, 200 Genesee Street, Utica NY 13502 **FAX:** 315-797-1490.

Three day all inclusive package: Arrive Sunday June 7, 2009 depart Wednesday June 10, 2009

- Single Occupancy** **\$408.00 Per Person**
- Double Occupancy** **\$295.00 Per Person**

Includes accommodations for 3 nights, 3 breakfasts, 3 breaks, 2 lunches, 1 cocktail reception, 2 dinners and all applicable gratuities and service charges

Two day all inclusive package: Arrive Monday June 8, 2009 depart Wednesday June 10, 2009

- Single Occupancy** **\$335.00 Per Person**
- Double Occupancy** **\$243.00 Per Person**

Includes accommodations for 2 nights, 2 breakfasts, 2 breaks, 2 lunches, 1 cocktail reception, 2 dinners and all applicable gratuities and service charges

One day all inclusive package: Arrive Tuesday June 9, 2009 depart Wednesday June 10, 2009

- Single Occupancy** **\$171.00 Per Person**
- Double Occupancy** **\$125.00 Per Person**

Includes accommodations for 1 night, 1 breakfast, 1 break, 1 lunch, 1 cocktail reception, 1 dinner and all applicable gratuities and service charges

Selection for Monday's Dinner: (Must Complete) Prime Rib Crab Meat Stuffed Shrimp Vegetarian

1st Occupant

2nd Occupant

Name: _____

Name: _____

Address: _____

Address: _____

Phone (daytime): _____

Phone (daytime): _____

Email: _____

Email: _____

Arrival date: _____

Arrival date: _____

Departure date: _____

Departure date: _____

Credit Card: _____

Credit Card: _____

Exp. Date: _____

Exp. Date: _____

Individuals will be responsible for payment of package charges and any incidental charges at checkout. Tax will be charged to attendees that do not provide a copy of the tax exempt form with the reservation form. Individuals paying by government purchase orders must send a copy with the registration form. Other forms of acceptable payment are: major credit cards or organizational checks.

NO CREDIT WILL BE GIVEN FOR MISSED MEALS OR EARLY DEPARTURE.

Check In Time: 3pm Check Out Time: 12pm

Reservation Guarantee:

Major credit card or purchase order.

Cancellation Policy:

You may cancel your reservation up to 48 hours before evening of arrival. If you cancel after 48 hours before evening of arrival or fail to arrive, you will forfeit your deposit or your credit card will be charged one night's rate.

Tax Exemption: The hotel **MUST** be supplied with the New York State Tax Exemption Certificate as ordered by the New York State Comptrollers Office in order for you to receive NYS exemption status. If the Tax Exemption Certificate is not included with this form, 10.75% Lodging Tax and 8.75% Sales Tax will be added to your package. Please Note: the

organization responsible for payment must match the name on the tax exemption form. **All spouse meals will be charged an additional 8.75% Sales Tax.**